

**TENDER FOR HIRING OF VEHICLE**

**Tender Form No. \_\_\_\_\_**

**General Information**

1. Sealed tenders to hire a vehicle which can carry up to 4 persons having a comfortable seat for carrying a sick child in addition to adequate space to carry up to 10 quintals of load, **YEAR 2017 and above** in proper efficient running condition are invited by the undersigned Principal Jawahar Navodaya Vidyalaya, Dantiwada Dist: Banaskantha (Gujarat) on behalf of the Navodaya Vidyalaya Samiti. Vehicle like Bolero MD 1300 TC PLUS (Latest Model) of vehicles will be preferred.
2. The tender form can be obtained from the Office of the Principal, Jawahar Navodaya Vidyalaya, Dantiwada, Dist: Banaskantha from **11.12.2018 to 20.12.2018** from **10.00 am to 5:00 P.M.** on payment of Rs.100/-(Rupees One hundred only) (Not refundable)
3. Tender should be sent under strong sealed cover marked as ***“Tender for Hiring of Vehicle”*** by hand, post and courier so as to reach the Principal, Jawahar Navodaya Vidyalaya, Dantiwada Dist : Banaskantha on or before **20.12.2018** up to **05:00 P.M.** to the above mentioned address.
4. The tender will be opened in the office of the Principal, Jawahar Navodaya Vidyalaya, Dantiwada, Dist: Banaskantha on **21.12.2018 @ 11:00 A.M.**
5. The tender shall be submitted in **PART-II** according to the terms and conditions specified in paragraph **1 to 26** below.
6. Vehicle which is mentioned in the tender form should be kept physically available before the committee for verification at the time of opening of tender.
7. ***If the party wants to quote a rate for a new vehicle*** which at the time of submission of tender is not available, the rate quoted by the party will be considered in comparative statement, subject to other conditions of the tender are fulfilled.
8. The vehicle will be hired subject to the approval from the Deputy Commissioner NVS, R.O. pune.

**Terms & Conditions:**

01. The vehicle should carry minimum 4 persons having a comfortable seat for carrying sick child in addition to adequate space to carry up to 10 quintals load, Year **2017 and above**. **The Vehicle like Bolero MD 1300 TC PLUS (Latest Model)** of vehicles will be preferred.
02. The contract will be for a period up to 10 months from the date of actual engaging the vehicle on contract basis upto 30.04.2019 and may be extended upto 05 years on mutual terms and conditions of both the parties.
03. The rates should be quoted on yearly basis for a period of 10 months in a year.
04. The vehicle will be hired along with Driver from the owner/company.

05. The vehicle shall be hired on 24 hours basis for a period of 10 months in a year (excluding vacation period i.e. May and June)
06. JNVs will bear only the cost of diesel for the distance actually plied for official use, on the basis of average consumption quoted by the tenderer. All other liabilities including wages of driver, oil and lubricants, maintenance, repair, replacement of parts and servicing obligations on account of motor vehicle act and other related acts like labour laws, road tax insurance laws (like insurance of vehicles in accident, theft, fire etc) shall be the sole responsibility of the owner.
07. Rate to be quoted on yearly basis for a period of 10 months in a year.
08. Payments will be made on a monthly basis by the Principal, Jawahar Navodaya Vidyalaya, Dantiwada where the vehicle is taken on hire basis **after deducting tax as per norms.**
09. Vehicle will be parked in the Vidyalaya premises only.
10. The driver of the vehicle can be provided accommodation wherever possible. Driver of the vehicle will be allowed to avail mess facility for food purposes only on payments basis.
11. Maximum one day per month i.e.10 days in year shall be permitted for maintenance/servicing. The vehicle shall not be sent for repairs for more than four days at a stretch. Alternate vehicle shall be provided by the owner in case the non-availability is for the period exceeding the specified period mentioned above. Failure to provide alternate vehicle shall lead to recovery of actual hiring charges per day **or** Rs.600/- per day, **or** which ever is higher.
12. Use of the Vehicle will be restricted to the state for which it is hired and for Vidyalaya purpose only.
13. **The Owner of the vehicle shall furnish a refundable security deposit @ 10% of yearly total amount on acceptance of the tender. The amount of security deposit will be kept as a safeguard against non-compliance and other contractual obligations till the contract is terminated.**
14. The owner shall be responsible for efficient and diligent services. If the service is not found satisfactory, the Principal, JNV will be at liberty to cancel the contract any time without prior notice to the owner of the same.
15. The owner shall be responsible for proper conduct of the Driver. He will have to change the driver in case the driver's conduct being reported as improper by the Principal of the JNV. The Principal, JNV Dantiwada will be at liberty to cancel the contract on this ground also. i.e., in case the conduct of the driver is found unsatisfactory without any prior notice of the same to the owner. Police verification of the driver is an essential condition.
16. On acceptance of the tender, Contract in the prescribed format shall be executed by the owner of the vehicle on one part and the Principal, Jawahar Navodaya Vidyalaya Dantiwada on the other part.
17. **An Earnest Money of Rs.1000/- for each Vehicle shall be deposited along with the Tender in the form of a Demand Draft drawn in favour of The Principal, Jawahar Navodaya Vidyalaya, Dantiwada, payable at State Bank of India, Dantiwada, S. K. Nagar** which is is refundable, In case the Tenderer after acceptance of the tender by the JNV does not comply with the terms and conditions, the EMD will be forfeited.

18. There should not be any overwriting or corrections in the Tender. If a figure is to be amended, it should be neatly scored out, the revised figure written above and the same attested with full signature, date and stamp. In the absence of the attested signature the tender is liable to be rejected.
19. The NVS/Principal JNV Dantiwada reserves the right to accept or reject any or all the tenders received without assigning any reason.
20. The rates quoted by the Owner of the vehicle shall be for a period **up to 30.04.2019 from the date of signing the contract.**
21. A certificate of roadworthiness of the vehicle is to be produced from R.T.O. authority by the owner.
22. The Driver engage by the owner of the vehicle must possess a valid driving licence for the type of vehicle.
23. If the owner wants to sell the contracted vehicle, he has to inform the Principal, JNV, and Dantiwada in advance period of two months. If it is not done so, the amount of two months will be recovered from the owner.
24. Principal is not bound to take the other vehicle from the same party who has sold his vehicle during the contract.
25. If the driver of the vehicle goes on leave, it will be the responsibility of the owner of the vehicle to make the alternate arrangement of the driver in the absence of main driver. The attitude of the driver should be polite.
26. Tender which does not comply with any of the above conditions is liable to be rejected.

  
**PRINCIPAL  
JNV-DANTIWADA**

us. All the Terms & conditions as mentioned in Part – I of the tender form are accepted by me /

Signature of the Party: \_\_\_\_\_

Name of the Owner / Company \_\_\_\_\_

Full Address: \_\_\_\_\_  
\_\_\_\_\_

Firm/Company seal :

**JAWAHAR NAVODAYA VIDYALAYA, DANTIWADA, DIST. BANASKANTHA, (GUJ.)**

**Subject: - Technical bid for HIRING OF VEHICLE as per enclosed specifications.**

1. Tender form No. :
2. Name & Address of Tender :.....  
M/s.....  
.....  
.....
3. Date of Issue :
4. Date of opening of tender on **21/12/2018 at 11:00 a.m.**
5. Tender fee Rs. 100/- (Receipt Number ..... dated .... / .... / .....)

I/We hereby submit Technical bid for supply of **HIRING OF VEHICLE** as per terms & conditions of the Tender of JNV Dantiwada, which are acceptable to us. I/We are aware that while evaluating the Technical bid, if any, of the items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted. I/we am/are not black listed or other wise debarred from tendering/supplying from any State or Central Govt. Department/agency/undertaking.

| Sr. No. | Details Enclosures   | Whether enclosed or not, write 'YES' OR 'NO' | Remarks, if any |
|---------|--|--|-----------------|
| 1-      | EMD of Rs. _____ DD/MICR Chq. No. _____ Dt. _____ Bank _____               |  |                 |
| 2-      | Income Tax Clearance Certificate (Latest)                                  |  |                 |
| 3-      | Xerox copy of Cheque / Cancelled Cheque (for verification of Bank details) |  |                 |
| 4-      | Catalogues etc.  |  |                 |
| 5-      | Bank Details (in following format)   |  |                 |

| <b>BANK DETAILS FOR E-PAYMENT</b>       |  |
|---|--|
| <b>Name of Account</b>                  |  |
| <b>Account No.</b>                      |  |
| <b>Type of Account (SB/Current/etc)</b> |  |
| <b>Name of Bank</b>                     |  |
| <b>Name of Branch</b>                   |  |
| <b>Branch Address</b>                   |  |
| <b>IFSC Code</b>                        |  |

**Signature of the tenderer**

Name : .....

Postal Address : .....

.....

Phone No. : ..... Mobile No.:.....(seal)

## TENDER FOR HIRING OF VEHICLE

**PART-II**

To,

**The Principal  
Jawahar Navodaya Vidyalaya  
Dantiwada, Dist. Banaskantha**

**Sub. : Tender for Vehicle on hiring basis.**

Sir,

With reference to the Tender notice published in the **“Rakhewal News Paper”** dated \_\_\_\_\_, we hereby quote our rates, accepting the terms and conditions as mentioned in Part – I of the Tender Form:

| Sr. No. | Particulars of the Vehicle ( Make, Model etc) | Year of Manufacture | Permit details State for which valid* | Average kms. of diesel per litre. (1ltr/km) | Monthly Rate |
|---------|---|---------------------|---------------------------------------|---|--------------|
| 01      |   |                     |                                       |   |              |

*\* Please attach documents / Registration certificate as proof.*

I / We are also enclosing a Demand Draft for **Rs.1000/-** (Rupees One thousand only) drawn in favour the Principal, Jawahar Navodaya Vidyalaya, Dantiwada Dist: Banaskantha towards EMD vide Draft No. \_\_\_\_\_ dated \_\_\_\_\_ Drawn on \_\_\_\_\_ (Bank's Name / Place) :

It is certified that I / We, am/ are the owner of the Vehicle(s) bearing Registration No.(S) \_\_\_\_\_ bearing Chasis No.(s) \_\_\_\_\_ Engine No. \_\_\_\_\_ of RTO \_\_\_\_\_ Dist. \_\_\_\_\_ State \_\_\_\_\_ .  
We are having State level / National level permit to ply the vehicle.

All the Terms & conditions as mentioned in Part – I of the tender form are accepted by me/us.

Signature: \_\_\_\_\_

Name of the Owner / Company \_\_\_\_\_

Full Address... .. \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date : \_\_\_\_\_

Mobile No \_\_\_\_\_

**Company seal:**